



PROUDLY SUPPORTED BY  
Whangarei District Council

# ENDLESS SUMMER FESTIVAL

## Event Registration

Whangarei  
District Council

### Your Details

Organisation

Contact person

Email

Phone number

### The Event

Name of the event

#### When

Follow this format: Sunday 1 March, 10am-1pm. If event occurs over many days, follow this format: Sunday 1 March- Monday 2 March. If you have an event such as an exhibition, please include your opening hours eg. Monday - Friday 9am-5pm, Saturday 9am-1pm.

#### Where

Name of venue and full address so people know where to find it

Information/description about the event

Entry cost/ticketing information

More information for public

(email / contact number/ Facebook/ website etc.)

### Accessibility Information

Please answer Yes or No

1. Viewing area

YES

NO

Is there a designated viewing area for disabled or older persons with a reasonably clear view of the main event?

Note: This is by no means mandatory and won't be appropriate for every event.

2. Parking

YES

NO

Are there facilities with accessible disabled car parks?

Note: This means you have facilities that have accessible disabled car park within 200 meters of the main entrance/ exit.

3. Wheelchair access

YES

NO

Is there wheelchair access into the main part of your event?

Note: This means if inside, entrance doorways are at least 760mm wide and the main body of the facility is on one level or has lift access. If outside, entrance surfaces are level and reasonably smooth.

4. Accessible toilets

YES

NO

Is there an accessible disabled toilet in the main area of the facility?

Note: This means that it has a doorway with a 1200mm clear approach space, the doorway is 760mm wide and it has a 90 degree L-Shaped grab rail beside the toilet.

5. Sign language

YES

NO

Do you have a sign language interpreter at your event? YES/ NO If a larger event, will the interpreter be on a projector screen so patrons can view?

### Images

You can send up to 3 high quality images (including logos) with this form. Images and photos should be provided at 300dpi. If a supplied image contains text it needs to be well clear of the edge of the image. Logos should be provided in vector format. Whangarei District Council reserves the right to adjust, modify or reject images provided to best suit the print specifications needed.

### Submitting this form

Please complete and return this form by **1 November**.

Click the submit form button below to send this form via your desktop email application. If you use an internet based email application (such as gmail), save the form first, then send as an attachment to [events@wdc.govt.nz](mailto:events@wdc.govt.nz).

If you are having technical difficulties sending this form electronically, simply print and send to:

Endless Summer – Venues and Events  
Whangarei District Council  
Private Bag 9023  
Whangarei 0148